

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**December 20, 2018**

**REGULAR SESSION 6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM  
FAIRFIELD SENIOR HIGH SCHOOL**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O'Neal**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE – Dan Hare

PRESENTATIONS/RESOLUTIONS

- A. Butler County Auditor's Office - Julie Joyce-Smith
- B. Equity Progress Report - Equity Leadership Team

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Kyle Conley, Substitute Teacher  
(effective December 10, 2018; per agreement)
- b. Annie King, East, Art  
(effective February 14, 2019; for retirement purposes)

2. Employment

- a. Elyse Parker, Creekside, Assistant Principal  
(recommend approval of the addendum to the assistant principal's contract to serve as Creekside Middle School substitute principal, effective January 3, 2019)
- b. Extracurriculars 2018-19

**Senior High**

Eric Cimini, Technical Director, 50%  
James Ledbetter, Pit Orchestra Director Musical  
Cody Schuster, Pep Band, 50%

**Creekside Middle**

Susan Clark, Department Head Integrated Language Arts, Gr 6  
Haley Lewis, Cheerleader Coach, 6<sup>th</sup> Gr  
Shelby Stearns, Lego Robotics Supervisor, 50%  
Holly Stout, Lego Robotics Supervisor, 50%  
Peter White, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>

**Crossroads Middle**

Shana Hudson, Yearbook 8<sup>th</sup>

**Central Elementary**

Gary Smith, Intramurals

**South Elementary**

Walt Squier, Intramurals

- c. Substitute Administrators 2018-2019

Robert Nocton  
Gregg Pettit

(All recommendations are for the 2018-2019 school year per the performance contract. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_ ; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**B. Personnel – Support**

1. Resignations

- a. Sherry Teague, East, Latchkey Assistant  
(effective December 14, 2018; for personal reasons)
- b. Rebecca Webb, Crossroads, Food Service Assistant  
(effective December 7, 2018; for personal reasons)

2. Leaves of Absence

- a. Judy Boehm, Compass, Educational Assistant  
(effective December 10, 2018 through January 2, 2019; unpaid personal medical)
- b. Linda Bowen, North, Educational Assistant  
(effective November 10, 2018 through February 10, 2019; extension of unpaid personal medical)
- c. Bridget Burch, Senior High, Educational Assistant  
(effective November 21, 2018 through February 21, 2019; extension of unpaid personal)
- d. Lorraine Cagle, Central, Educational Assistant  
(effective October 24, 2018 through March 1, 2019; unpaid personal medical)
- e. Shelia Clements, Senior High, Custodian  
(effective December 19, 2018 through March 19, 2019; unpaid personal medical)
- f. Melissa Snow, Transportation, Bus Driver  
(effective October 23, 2018 through January 14, 2019; extension of unpaid personal medical)
- g. Jennifer Teale, North, Secretary III  
(effective January 9, 2019 through February 25, 2019; unpaid personal medical)

3. Employment

- a. Maria Jones, Crossroads, Educational Assistant  
(effective December 5, 2018; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

1. Board Policies

- a. DJ – Purchasing – Nancy Lane
- b. DJC – Bidding Requirements – Nancy Lane

c. DJF – Purchasing Procedures – Nancy Lane

d. GDPB – Resignation of Support Staff Members – Joe Penney

D. Other Items for Board Action

1. Recommend approval of the following Board policies:

a. JHH - Notification about Sexual Offenders

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley** \_\_\_\_\_ **Berding** \_\_\_\_\_ **Hare** \_\_\_\_\_ **O’Neal** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

November 15, 2018 – Regular Board Meeting  
December 6, 2018 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of November 2018.

C. Recommend approval of the following donations:

1. A donation of \$275 from the Lindenwald Kiwanis Club of Hamilton/Fairfield to Fairfield Creekside Middle School Lego Robotics Club.
2. A donation of \$499 from the Fairfield Tempo Club to Fairfield South Elementary School Drama Club.
3. A donation of \$2700 from the Fairfield West Elementary School PTC to Fairfield West Elementary School to be used for computer software.
4. A donation of \$24.75 from the Fairfield West Elementary School PTC to Fairfield West Elementary School to help cover the cost of a field trip.

**Total donations for 2018: \$77,377.31**

D. Recommend approval of the 2018-2019 Amended Appropriations Resolution.

E. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected &amp; Grades</u>	<u>Parents/Guardians</u>
Jessa Head	Liberty Bible Academy, Kdg	Joseph Head
Julia Head	Liberty Bible Academy, 10 <sup>th</sup>	Joseph Head

F. Recommend approval of the following fund-to-fund transfer:

\$305,084.73  
 From: 001-911A  
 To: 003-911A  
 Purpose: Cooling Project Bond Payment

G. Establish the date of the Tax Budget Hearing to be held on January 10, 2019, at 1:00 pm at the Fairfield Administration Building, 4641 Bach Lane.

H. Recommend approval of the annual membership (\$6,478) with the Ohio School Boards Association for January 2019 – December 2019.

I. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2019 – December 31, 2019).

J. Recommend approval of the new IRS mileage rate of 58 cents effective January 1, 2019.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Parks and Recreation Update – Carrie O’Neal
- D. Planning Commission – Brian Begley

ANNOUNCEMENTS

December 24, 2018 - Conference Exchange Day (No School)  
 December 25, 2018 - Winter Break Begins  
 January 3, 2019 - School Resumes after Winter Break  
 January 8, 2019 - End of 1<sup>st</sup> Semester Grades 9-12; End of 2<sup>nd</sup> Quarter Grades K-8  
 January 10, 2019 - Board Meeting (Organizational Meeting), 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

ADJOURNMENT

**Motion to adjourn:** \_\_\_\_\_ ; 2nd \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **O’Neal**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**